

OFFICE OF EQUAL BUSINESS OPPORTUNITY COMMITTEE MEETING
Wednesday, January 16, 2019
REVISED Minutes

Members Present:

Lorna Anderson
Amy Angelo
Denise Albritton
John Elliott
Scott Johnson
Courtney McKenzie Newell
Juan Pagan
Doris Pastl
Lillian Reyes
Seabron Smith
Aida Vidal
Robert Waite
Javin Walker

Staff Present:

Tonya Davis Johnson, Director
Dawn Wynn, County Attorney
Vicky Cronell, SBDS I

Guests

E. Ann McNeill, MCO Construction

Members Absent: Carole Hart.

Vacant Seats: None.

I. CALL TO ORDER

Meeting called to order at 8:35 a.m. by Chair Scott Johnson.

A. Roll Call

Roll called by Vicky Cronell. Quorum present.

Introduction of guests David Behar, County Attorney Deirdre Kyle, Small Business Development Specialist II and ISS staff.

B. Adoption of Agenda for January 16, 2019.

Motion by Seabron Smith, seconded by Juan Pagan, motion passed unanimously.

C. Adoption of Minutes for November 14, 2018

Motion by Juan Pagan, seconded by Seabron Smith, motion passed unanimously.

II. COMMITTEE MEMBER UPDATE

Tonya Johnson reported that with the addition of Bonnie Horner from SCORE the Committee is now at full complement.

OLD BUSINESS

A. OSBA Outreach Activity Report

Tonya Johnson reported that OEBO staff conducted the following outreach activities: 1/4 PBC Cultural Council; 1/18 to 2/3 outreach at the South Florida Fair; 1/24 Chamber of Commerce of the Palm Beaches YPOP event; 1/31 The Puerto Rican Hispanic Chamber Business Educational & Social Networking; and 2/28 Industry Meet & Greet/Joint Workshop for Contracting Opportunities.

III.

NEW BUSINESS

A. Presentation of ECMS by ISS Staff

The ISS staff presented an overview of the Enterprise Contract Management System (ECMS). (Presentation handout attached.)

IV. COMMITTEE COMMENTS

Juan Pagan asked how the Board can help drive certification. Tonya Johnson stated that members or organizations can contact our office and staff with arrange an outreach. Ms. Johnson also stated that certification/recertification/modification is now available online and in fillable PDF. She also reminded the Committee that the application fee has been waived as of January 1, 2019. Lorna Anderson suggested setting up YouTube videos of training and outreach so that it is accessible online.

Javin Walker stated that on January 31st there is a Network Business Vocational Educational event in Belle Glade. He encouraged everyone to attend.

V. DIRECTOR'S COMMENTS

Tonya Johnson stated that she will work toward scheduling a training session for the Committee to bring everyone up to date on the new program and changes. Ms. Johnson also stated that the new Goal Setting Committee is meeting the first and third Wednesday of the month at 2pm. The meetings are open to the public.

VI. COUNTY ATTORNEY'S COMMENTS

David Behar stated that he is looking forward to working with the Committee and the Office of Equal Business Opportunity.

VII. PUBLIC COMMENTS

None.

VIII. ADJOURNMENT

Meeting adjourned at 9:41 a.m.